

**Request to the exams commission B.Sc./M.Sc. Materials Science and,  
if applicable, the faculty council (FBR) of the department (FB) 11 of TU Darmstadt**

I hereby request to act as an external tutor for the supervision of the

☐ Bachelor-Thesis / ☐ Master-Thesis

of

Mr./Ms.

Student no. (Matrikel-Nr.)

in Materials Science with the provisional title

The tutor at FB 11 of TU Darmstadt is

I have noted the following documents and accept their contents:

- the General Exams Regulations (APB) of TU Darmstadt,
- the study rules (SO) of the course of study,
- the general departmental guidelines for Bachelor resp. Master Theses in Materials Science,
- the special departmental guidelines for external Bachelor resp. Master Theses in Materials Science,
- the TU Darmstadt information sheet for external Bachelor and Master theses.

Moreover, I have noted that the thesis will be archived at TU Darmstadt in electronic form. TU Darmstadt does not publish Bachelor or Master theses. The student may, however, publish the thesis in his or her name.

In order to protect the economic interests of the company/institute where the thesis is prepared, the public and internal university access to the thesis and the possibility to publish the thesis may be delayed by up to 5 years. This requires a lock flag.

☐ No lock flag is required. I agree with public access to the thesis and to publishing of the thesis both in parts and in total.

☐ I request a temporary lock flag until .

☐ No non-disclosure agreement (NDA) is needed.

☐ A non-disclosure agreement (NDA) that does not violate the rules of the aforementioned documents was already agreed upon with the TU tutor.

With permission of the dean, an external tutor who holds a PhD may act as a secondary referee:

☐ I do not intend to act as a secondary referee.

☐ I hold a PhD and intend to act as secondary referee for the aforementioned thesis. To this end I request to obtain an unpaid teaching assignment at TU Darmstadt. My CV and details concerning myself and my company/institute are attached.

Name:

Company/  
Institute:

Address:

Phone:

Email:

.....  
Approval TU tutor  
(original signature Prof./PD/other)

.....  
Approval chair of exams commission

Place, Date

.....  
Signature

.....  
Teaching assignment issued by the dean